



Minutes of
Committee Meeting
 6th March 2013

Attendees	Apologies
Linsay MacLean – President	Dave Dart – Committee member
Linda Anderson – Treasurer	Andrew Trusson – Committee member
Hazel Lyon – Committee member	Anne Pinkerton – Committee member
Susan Campbell – Vice President	Stuart Kiernan – Committee member
Melissa Kallat - Member	Kerrie Ball – Committee member
Alex McGill - Member	
Catherine Brown - Secretary	
<p>1.0 Office bearer's reports</p> <p>President's report</p> <ul style="list-style-type: none"> Nothing to report. <p>Treasurer's report</p> <ul style="list-style-type: none"> Audited accounts and circulation Accounts are being worked on and will be available within a week. Annual fixed costs Application has been made to insurance company to include the work party day. Fixed overheads are annual PL insurance and balance of land licence fee. Net profit this year is £165.00. Cash in hand £1930. Cash available to spend is £650. In process of getting a quote for the roof to the shed. <p>Secretary's report</p> <ul style="list-style-type: none"> Has emailed potential plot holder - Francis Lynch- with cost details etc who had noted interest at a recent community council meeting. To date there has been no response. <p>2.0 Overton Farm allotments</p> <ul style="list-style-type: none"> Land licence Charles Welwood has responded to Linsay's email and wishes to meet to go through the licence paperwork. LM to meet with another office bearer, Linda to confirm via email if either the 10th or 17th are agreeable. At the same meeting the roof quote will be discussed. Bulk ordering - seed potatoes, seeds etc Linsay is still waiting to hear back from the Cyrenians regarding the seed potatoes. Suttons seeds ordering – Sutton catalogues are in the shed, orders to be emailed to Linsay by the 24th March or confirmed at the Open Day latest. An order of over £100 will be subject to a 40% discount. Free P&P and 15% off other gardening items. Organiser will receive £30 worth of seeds which will be distributed among the plot holders. Roof quote – to be discussed at meeting with Charles Welwood. Health & safety issues - no update Dave Dart not present Hose pipe/water butts - no update Dave Dart not present <p>3.0 Open Day/Spring work party Sunday 24th March</p> <ul style="list-style-type: none"> There is a piece in Konnect highlighting the open day. Actions on the day will include a general spring tidy; clearing rubbish; decide on the day where the green water butts (donated by Cyrenians) are to be located on the site, currently stored by the shed; sweep the shed; pot up the hedgerow seedlings; (SC to donate a bag 	

LA

LM, LA

SC

<p>of compost and everyone to bring a spare pot of minimum 2L size) ; re-mark out plots at western end of site with some half sized plots; Alex to bring tape/string for marking out; 2x1 section of wood to be purchased/acquired for pegs; SC bringing cake, ploholders can bring own too. Invitees will include Hugh Hunter-Gordon, Charles Wellwood, Carl John, Tony Foster. Cake will be at 3pm.</p>	All
<p>4.0 Grants</p> <ul style="list-style-type: none"> • Pending licence • BCTV grant of £350 is available however will need less than £2000 in the bank. No licence required but audited accounts will be required with the application. 	LA
<p>5.0 Marketing</p> <ul style="list-style-type: none"> • Stuart Kiernan is working on the website. So far:- • Domain name has been purchased – www.kirknewtonallotments.org • Office bearer's emails set up eg secretary@kirknewtonallotments.org. • Website structure created. • Website copy written for all main pages. • SK will try to complete remaining cosmetic changes, menu structures, graphics work and contact form in the next 2 weeks. Once complete will send a link and request feedback before connecting site to the domain name and making it public. 	SK
<p>6.0 Community Council meetings</p> <ul style="list-style-type: none"> • SC unable to attend last meeting. 	
<p>7.0 Events/Fundraising</p> <ul style="list-style-type: none"> • School Spring Fair is 11th May. KAA will run stall selling plants however it was suggested there should be something for the kids. Ideas welcome however it was pointed out that volunteers would need to man this as well as the plant stall. It was suggested that the location of the stall be changed also. Melissa to confirm with PTA. • Volunteers required in hourly slots between 1-4pm and to set up at 12.00. Linsay volunteered for a 1 hour slot. 	MK
<p>8.0 AOB</p> <ul style="list-style-type: none"> • Melissa Kallat/Phoenix cards has offered 30% of her sales will be donated to KAA. Suggested hosting an evening. MK will contact KAA circulation list. 	MK
<p>Date of next committee meeting – Weds 24th April 2013, 7pm, KCDDT office</p>	